

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
August 21, 2023 - 7:00 P.M.

The meeting was called to order by Clerk Wishard at 7:02 p.m. Declaration of Quorum – Members present: Kayla Walberg, Scott Abel, Dudley Wishard, Corey Petterson, and Randy Bodensteiner. Absent: Jill Nelson, and Vern Wittenberg. Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff and community members

3 **Community Comments** – None

4 **Approval of Agenda** – MMS Petterson/Walberg to approve agenda as presented. MCU.

5 **Approval of Minutes from Previous Meeting** – MMS Bodensteiner/Abel to approve minutes as presented. MCU.

5.1 7/17/23/23 – Regular Meeting

6 **Informational Items**

6.1 **Principals Report** –Principal Tharaldson presented the report, and discussed the following items: A) **Elem & HS Student Handbooks** – Changes were noted. This will come up later in the agenda. B) **New Teacher Mentors** – The Mentor Program was reviewed. C) **School Leadership Team Meeting** – Will take place on August 24th to go over PLC plans and final changes before the school year begins. D) – **Title & American Indian Ed Applications** – Application due dates & meeting dates were discussed. E) – **New Math Curriculum** – Most of the new materials are in, Training sessions will be held via Zoom on August 23rd

6.2 **Superintendent Report** – Supt. Grow discussed the following items: 1) **Personnel** – A) **Open Positions** – FT Custodial, Extra-Curricular Bus Drivers, Assistant BBB Coach, and Assistant GBB Coach. B) **Mentorship Program** – The changes in the program were reviewed. 2) **Educational** – The following dates and activities were presented A) **New Math Curriculum** – August 23rd training for staff. B) **Title and American Indian Ed Aid Applications** – Currently being worked on by Mr. Tharaldson. C) **Class Registration** – August 22nd 8:00 a.m. – 3:00 p.m. D) **Meet the Bears** – August 23rd from 5:30-7:30 p.m. E) **New Teacher In-Service** – August 23rd F-G) **All Staff In-Service** – August 28th and August 29th H) **K-6 Entrance Conference & 7-12 Open House** – August 30th. 3) **Legislative** - A) **Changes** – Much of the new statutory language put into law is being reviewed by education organizations, along with their legal teams, to determine what school districts must have in place, language additions to contracts, and establishing timelines of when new laws take effect. A majority of this will come through during the negotiations process. 4) **Financial** – A) **LTFM 10 Year Plan** – Has been approved by MDE. This included the indoor air quality project. B) **Finance Committee** – The committee met to review several financial topics. It was decided to proceed with repairs to the north & south parking lots. The school project car was brought to McMullen online auction. The dates of the online sale are 8/24/23 thru 8/31/23, at 6:00 p.m. Additional parking lot repairs will be done in the summer of 2024. C) **Audit** – Eide Bailly auditors were here last week. Preliminary information should come out in a few weeks. 5) **Building/Grounds** – A) **Tool Cat PTO** – Is not fixed yet. Arrangements have been made with the city for mowing larger areas. Thank you to the City of Clearbrook for bringing your equipment to the school & mowing the grass as we wait for the repairs to be completed. B) **ATSR** – Their Marketing team will be here the first week of school to interview students & staff as part of a developing video to incorporate into the referendum information that will be posted on the district website. C) **Thank You Custodial Staff** – A big thank you to our custodial staff for all of the work they have done over the summer. D) **Referendum Public Meetings** – The public meetings for the proposed referendum will be – **9/19/23** – Clearbrook-Gonvick School; **10/3/23** – Gonvick Community Center; **10/17/23** – Leonard Town Hall. All meetings start at **6:00 p.m.**

6.3 **Committee Report** –

6.3.1 Negotiations Committee – An update was given.

7 **Consent Calendar** – MMS Wishard/Petterson to approve Consent Calendar as presented. MCU.

7.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

71725-71748/Wires

Payroll Checks/Direct Deposit

No Checks – All Payroll was Direct Deposit

August Bills

Voucher Numbers: 68091-68164

Check Numbers: 71749-71795

Total Payroll/Expense Checks Approved: \$475,535.70

7.2 Approval of Electronic Transfers and Other Banking Transactions

7.3 Approval of Treasurer’s Report

7.4 Accept/Approve Donations

7.5 Student Activity Report

8 **Old Business**

None

9 **New Business**

9.1 **Consider Accepting Resignation of Kasey Lene, as Cook** – MMS Walberg/Abel to accept. MCU.

Mr. Grow & the Board thanked Kasey for her service.

9.2 **Consider Accepting Resignation of Melissa Larson, as Asst GBB Coach** – MMS Abel/Petterson to accept. MCU.

Mr. Grow & the Board thanked Melissa for her service as a coach.

9.3 **Consider Hiring Lexie Lofgren as Cook** – MMS Walberg/Bodensteiner to approve hire. MCU.

9.4 **Consider Hiring Deagan Griffin as Custodian** – MMS Petterson/Walberg to approve hire. MCU.

9.5 **Consider Hiring Brittany Lefebvre as JH Volleyball Coach for the 2023-2024 season** – MMS Bodensteiner/Walberg to approve hire. MCU.

- 9.6 **Consider Hiring Paul Gustafson as JH Football Coach for the 2023-2024 season** – MMS Abel/Petterson to approve hire. MCU.
- 9.7 **Consider Hiring Casey Crane as JH Football Coach for the 2023-2024 season** – MMS Walberg/Bodensteiner to approve hire. MCU.
- 9.8 **Consider Accepting Resignation of Joe Skjaret, as Information Technology Specialist** – MMS Petterson/Walberg to accept. MCU. Mr. Grow & the Board thanked Joe for his years of service.
- 9.9 **Consider Increasing the Daily Teacher Substitute Rate for the 2023-2024 School Year** – MMS Petterson/Walberg to approve new rate of \$150 per day. Voting in Favor – Petterson, Abel, Walberg, and Bodensteiner. Abstaining – Wishard. Motion carried.
- 9.10 **Consider Approving the 2023-2024 Contract with Clearwater County Nursing Services** – MMS Petterson/Abel to approve. MCU.
- 9.11 **Consider Approving the 2023-2024 Service Agreement with Stellher Human Services** – MMS Bodensteiner/Walberg to approve. MCU.
- 9.12 **Consider Approving the Field Usage Agreement with the City of Clearbrook** – MMS Abel/Bodensteiner to approve for 1 year. MCU.
- 9.13 **Consider Approving the 2023-2024 High School Handbook** – Changes were discussed. Questions were asked and answered. MMS Wishard/Petterson to approve as presented. MCU.
- 9.14 **Consider Approving the 2023-2024 Elementary Handbook** – Changes were discussed. MMS Petterson/Abel to approve as presented. MCU.
- 9.15 **Consider Approving the Chromebook Handbook** – Handbook was presented. MMS Wishard/Petterson to approve as presented. MCU.
- 9.16 **Consider Approving the Bus Routes for the start of the 2023-2024 School Year** – MMS Bodensteiner/Walberg to approve the 7 general routes for the start of the school year, subject to any additional changes that might be necessary as additional information comes in from contractor. Additional information has been requested from the contractor. (i.e. Special Ed routes and drivers). MCU.
- 9.17 **Consider Hiring Patty Mickelson as a Band Teacher for the 2023-2024 School Year** – MMS Petterson/Walberg to approve hire. MCU. Ms. Mickelson will begin 2nd quarter. The board thanked Mrs. Ragan for stepping in and helping fill the void during 1st quarter.
- 10 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked and answered.
- 11 **Future Meetings**
- 11.1 Regular School Board Meeting on Monday, September 18, 2023, at 7:00 p.m.
- 11.2 Work Session Meeting date and time TBD
- 11.3 Board Retreat Potential date and time TBD
- 12 **Adjournment** – MMS Bodensteiner/Walberg to adjourn at 8:50 p.m. MCU.